

Minutes of the Volusia County Library Advisory Board Meeting

January 14th 2011

Daytona Beach Regional Library

Members:

Claudia Hutchins, At-Large
Jean Fletcher, District I
Neil Harrington, District II
Robert Clinton, District III
Chris Hartley, District IV
Sue Lombardi, District V
Rev. Donald Needham, At-Large

Staff:

Lucinda Colee, Library Services Director
Chelsea Harrison, Recorder
Anne Powers, Network Librarian
Jane Weimer, Port Orange Regional Librarian
Melissa Reynolds, New Smyrna Regional Librarian
Walter Jubinsky, Ormond Beach Regional Librarian
Suzan Howes, Deltona Regional Librarian
Kathleen Mann, Deland Regional Librarian
Brook White, City Island Regional Librarian

Sue Lombardi, Chair, called the meeting to order at 2:05 pm.

All board members were present.

Minutes from the Previous Meeting:

Neil Harrington, District II, made a motion to approve the minutes of the previous meeting. Donald Needham, At-Large, seconded the motion and the motion was unanimously approved.

CLAB Appointments:

Lucinda Colee, Library Director, announced that after a discussion with Dave Byron, Community Services Director, board member reelections would be postponed until after the County Council reappoints the members on March 31st, 2011. In the instance of any members not being reelected, that member would continue on in their position until the County Council appoints a new member.

Neil Harrington, District II, asked if the bylaws have changed. Lucinda Colee, Library Director, responded that the board does not have bylaws, but resolutions. Neil Harrington requested that the resolution read that elections will take place after County Council reappointments.

Lucinda Colee, Library Director, informed the board that the County Manager’s office is sending out letters to all board members to notify them officially of their term expiration. All applications are due by February 4th 2011; this date allows County Council members to review the applications before March 31st. Applications are online at Volusia.org.

Meeting Dates:

Lucinda Colee, Library Director, asked the board if there were any recommended changes to the meeting dates. There were none.

Legislative Delegation Meeting Report:

Sue Lombardi, Chair, attended the Legislation Delegation Meeting. Due to the amount of speakers and not being on the agenda, Sue only had 45 seconds to address the legislatures. She requested that next year a board member be placed on the agenda so that they would have a better opportunity to communicate with the legislatures. Lucinda Colee, Library Director, responded that this was the first year that the library was invited to attend the Legislative Meeting by Senator Lynn. When she called Senator Hukill's office to be placed on the agenda, the agenda was already set. Next year, however, she will try to get a board member on the agenda earlier.

Library Legislative Day – Tallahassee:

Sue Lombardi, Chair, requested that the board attend Library Day in Tallahassee on March 29th, 2011. Lucinda Colee, Library Director, suggested that due to the length of the day, members go up the night before and then drive back after the meeting that ends at 6:30pm.

Donald Needham, At-Large, asked if instead of attending the meetings, the board should be trying to speak with the delegates in a one on one setting. Lucinda Colee, Library Director, responded that generally you speak with a legislature's aide, rather than the delegate themselves. These meetings are created so that the delegates are available to speak to, not their aides. The full impact of Library Day comes from a number of people attending and speaking about one issue with a delegate.

Lucinda Colee, Library Director, announced that there is some travel money that is budgeted and if there is interest within the board that she will pursue county approval for the members to travel to this meeting. The registration due date is March 8th, however, hotel reservations need to be made by February 28th. Donald Needham, At-Large, and Neil Harrington, District II, displayed interest in attending Library Day. Lucinda handed out legislative information contacts, please see attached.

Central Florida Library Cooperative:

Lucinda Colee, Library Director, announced to the board that on December 10th, 2010, CFLC members voted to dissolve for several reasons: they did not receive funding from any grants, the cost of operation was too great to continue, reserves had been used, and in October the Executive Director left. The Volusia County Public Library is no longer a member of this cooperative and Lucinda Colee is pursuing information to join Nefflin. Staff members have already been sent to Jacksonville for training and the State Library has been very active in the last year with online training. Due to other online opportunities, Lucinda Colee does not feel that this will be a substantial blow to operations and training.

Library Name Recommendations:

Lucinda Colee, Library Director, requested that the board create a motion in support of changing the name of the Volusia County Library Center to the Daytona Beach Regional Library and the Deland Public Library to the Deland Regional Library so that it can be taken to County Council for approval. The Friends of each library have already approved the name changes. Once these two branches are changed, then all of the Regional Libraries will be named in the same manner.

Neil Harrington, District II, made a motion to approve the changes in library names. Jean Fletcher, District I, seconded the motion and the motion passed unanimously.

Library Endowment Request/Resolution:

Lucinda Colee, Library Director, requested that the board approve moving money from the Library Endowment Fund to the Library Operating Fund. Donald Needham, At-Large, made a motion to approve transferring the money. Jean Fletcher, District I, seconded the motion and the motion passed unanimously.

Snapshot: A Day in the Life of Florida Libraries:

Lucinda Colee, Library Director, announced to the board that the library plans to participate in Snapshot: A Day in the Life of the Florida Libraries. This is sponsored by the Florida Library Association and the State Library. Patrons will be making comments about their experience with the libraries and pictures will be taken throughout the day of regular activities. The State of Florida will put together all of the participating libraries to provide an interesting picture of the daily life of Florida libraries.

Freegal Demonstration:

Anne Powers, Network Librarian, demonstrated how to use Freegal, the free music database that the library is now offering.

Branch Photo Project Review:

Anne Powers, Network Librarian, showed the board the pictures of all of the branches that are posted on volusialibrary.org using Flickr. The pictures were taken by Diane Bhothipiti from the Ormond Beach Regional Library.

Anne Powers, Network Librarian, demonstrated the community resources database that Anne Verdon, Port Orange Reference Head, has been creating. The database is not live yet, however, it is hopeful to be added to the website soon.

Read Posters:

Lucinda Colee, Library Director, asked the board for the direction that they would like to take in regards to who would be on the Read Posters. Donald Needham, At-Large, suggested community leaders, while Neil Harrington, District II, recommended community leaders that are accomplished in a field involving books. Lucinda Colee suggested that the posters be done annually to one or two people with a reception. Neil Harrington disagreed, stating that it becomes an award ceremony at that point.

Unique Management Report:

Lucinda Colee, Library Director, presented the statistics for Unique Management to the board. Please see attached.

Donald Needham, At-Large, asked if this was an ongoing contract. Lucinda Colee answered that it is an annual contract. Donald Needham asked if Unique was at the point of diminishing returns. Lucinda

Colee answered no, since the dollar amount has increased. This program gives patrons every opportunity to return their materials before being sent to Unique. Donald Needham requested an amnesty day. Lucinda Colee responded that while amnesty days generate good results, in the current economic climate it would not send an appropriate message.

Donald Needham, At-Large, asked about materials that are stolen and what security measures could be added to prevent this. Lucinda Colee, Library Director, responded that people will still steal even with full security measures. However, the library is looking into RFID technology, self checkout, and security cameras for more branches. There is a proposal currently in the works for more cameras; Lucinda expects to hear back from Charlene Weaver within the month.

Holly Hill Partnership Location:

Lucinda Colee, Library Director, informed the board that while the library was ready for the Holly Hill Partnership Location to open on January 1st, the opening date has been pushed back to either March or April. Due to this change, two of the lending machines are going to be relocated to the Ormond Beach Regional Library so that the already purchased materials can be circulated. Once the Holly Hill Partnership Location is ready to be opened, the lending machines will be relocated back to that location. Lucinda Colee is looking for another location that is capable of supporting the other two machines.

Neil Harrington, District II, requested that signage be posted on the machines that states that the machines do not contain money. Lucinda Colee, Library Director, answered that she believes that the machines already say that, but will double check.

Donald Needham, At-Large, asked if the machines could be placed at a different location other than a library branch. Lucinda Colee, Library Director, answered that the machines will be relocated back to Holly Hill once the site is ready to be opened, thus removing the library services that had been added to the new location. Donald Needham asked if the agreement with Holly Hill could be broken. Lucinda Colee responded that it would be up to the County Council to make that decision and as of right now, she has been directed to proceed with the original agreement.

Neil Harrington, District II, stated that the board made recommendations against the machines, but feels that their recommendations were not taken into account. Lucinda Colee, Library Director, assured him that the County Council did consider their recommendation before coming to their own decision. Chris Hartley, District IV, asked if the machines could be returned. Lucinda Colee answered no. Lucinda Colee voiced a concern that with the delay she feels that the machines could be less successful because the patrons have already relocated to other surrounding branches.

Neil Harrington, District II, asked if the machines had to be outside. Lucinda Colee, Library Director, answered that their intended use is for them to be outside. Chris Hartley, District IV, asked if the lending machines could be placed outside of the Holly Hill site while the renovations are ongoing. Lucinda Colee answered that there is not an existing overhang and that data and electrical would have to be run outside. At the Ormond Beach Regional Library the data and electrical can be run at minimal expense.

Chris Hartley asked if the City of Holly Hill will wire and run electric to the site. Lucinda Colee answered that the wiring for the interior section of the building has already been completed by the library.

New Business:

Lucinda Colee, Library Director, informed the board that she received notification that the Volusia County Public Library has met all of the requirements for State Aid. The total amount of money to be received between two checks is \$343,103.00.

Lucinda Colee, Library Director, announced that the library is currently advertising for a Librarian III at the Edgewater Public Library and a Librarian IV at the DeLand Regional Library; in house and other area candidates are expected to apply for the positions.

Next Scheduled Meeting:

The next meeting will be on Friday, March 18th, 2011 at 2:00 pm, at the Deltona Regional Library.

Adjournment:

With no further business, the meeting was adjourned at 3:27.

Respectfully Submitted,
Chelsea Harrison