

Minutes of the Volusia County Library Advisory Board Meeting

September 9th, 2011
Library Support Center

Members:

Claudia Hutchins, At-Large
Jean Fletcher, District I
Neil Harrington, District II
Robert Clinton, District III
Chris Hartley, District IV
Sue Lombardi, District V
Rev. Donald Needham, At-Large

Staff:

Lucinda Colee, Library Services Director

Neil Harrington, Chair, called the meeting to order at 2:00 pm.

All board members were present.

Minutes of the Previous Meeting:

Neil Harrington, Chair, made a motion to approve the minutes from May 13th, 2011. Claudia Hutchins, At-Large, seconded the motion. The motion was approved unanimously.

Budget Update:

Lucinda Colee, Library Director, informed the board that the millage rate in the budget was approved on the first reading 7-0 by the County Council. The final budget hearing will be September 22nd, at 6:00pm. The budget is the same rate as the previous year, with only the General Fund and the MSD Fund using the roll back rate.

Holly Hill:

Lucinda Colee, Library Director, informed the board that the tentative opening date for the Holly Hill Community Resource Center is October 16th, 2011. The center will be open Monday through Friday from 8:00am to 5:00pm and staffed with one city employee as a greeter.

The materials available through the lending machines will be leased through McNaughton so that once they have run their course they can be returned. The library has been on this plan for a year, with the two machines at the Ormond Beach Regional Library averaging 2,000 circulations a month. Those machines will be moved to the Holly Hill location.

Center for Business Excellence / Project Compass:

Lucinda Colee, Library Director, informed the board about a meeting with Robin Keene, Vice President for the Center for Business Excellence. The Center for Business Excellence runs the one stop career

centers throughout the county. They are going to come to the Library Support Center in October to train staff on how to better help patrons with unemployment by navigating their website.

Since the State has stopped accepting telephone claims for unemployment, more people are using library computers in order to claim their weeks. Neil Harrington, Chair, felt that it would be beneficial to have one computer dedicated to claiming unemployment available for patrons. Lucinda Colee, Library Director, explained that one computer would not be sufficient to meet the needs of the unemployed.

As a part of the partnership the New Smyrna Beach Regional Library is having a resume writing class that will be taught by a staff member of Center for Business Excellence. Lucinda Colee, Library Director, has also been invited to work with the Career Connection Cadre to see what the libraries can offer to the high school academies in the area.

Lucinda Colee, Library Director, explained that Project Compass is a state run library training program, designed to help staff increase their knowledge of available resources for the job seeking public. A group made up of staff members from different Volusia County Libraries is working with the management team to create strategies to assist the work force.

Long Range Plan:

Lucinda Colee, Library Director, presented the long range plan to the board, please see attached.

Donald Needham, At-Large, would like to know how relationships to the community will be established. Lucinda Colee, Library Director, answered that the Library will create partnerships that establish relationships with economic development, and with early literacy with children, employment and career resources, internet access, small business resources and programs, as public libraries are local destinations.

The Volusia County Public Library was offered a booth at the Ocean Center for the Volusia Manufacturers Association Business Expo by the Economic Development Department. Business librarians will be managing the booth and promoting library services, computer classes, and databases to the 500 business people planned to attend.

The library will be putting an article in the Economic Development Quarterly advertising the business services available. The Economic Development Quarterly also sends out a monthly email blast to over 2,000 email address where computer classes and databases can be advertised.

Donald Needham, At- Large, suggested placing pamphlets at the Chamber of Commerce. Lucinda Colee, Library Director, answered that PDFs have already been sent for that purpose. Lucinda Colee expressed a desire to work with SCORE again.

Sue Lombardi, District V, would like to see the library be more visible and available for organizations to use as speakers. Lucinda Colee, Library Director, answered that one of the goals is to be more involved with local organizations.

Donald Needham, At-Large, asked if there were any issues with self check. Lucinda Colee, Library Director, explained that RFID would help to eliminate stolen inventory and the self check would be implemented in stages due to cost.

Donald Needham, At-Large, felt that in order to expand programs on consumer life skills, it would be beneficial to bring in local speakers to teach classes. Lucinda Colee, Library Director, agreed stating that would fall under the community partnerships that the library would like to expand.

Other Business:

Lucinda Colee, Library Director, felt that the FOCUS groups were very successful and she would consider doing more of them.

Mr. Lombardi would like to know if a fine of \$25.00 can be charged for people who have rented out the auditorium and have not returned it to the standard layout. Lucinda Colee, Library Director, responded that staff members should contact groups that are not leaving the auditorium in the proper condition.

Next Scheduled Meeting:

The next meeting will be on Friday, November 4th, 2011 at 2:00pm, at the Ormond Beach Regional Library.

Adjournment:

With no further business the meeting was adjourned at 3:52pm.

Respectfully Submitted,
Chelsea Harrison