

Minutes of the Volusia County Library Advisory Board Meeting
January 11th, 2013
Library Support Center

Members:

Claudia Hutchins, At-Large
Jean Fletcher, District I
Neil Harrington, District II
Robert Clinton, At-Large
Chris Hartley, District IV
Sue Lombardi, District V
Rev. Donald Needham, District III

Staff:

Lucinda Colee, Library Director
Chelsea Harrison, Recorder
Anne Powers, Network Librarian

Neil Harrington, Chair, called the meeting to order at 10:04 am.

All the board members were present.

Minutes of the Previous Meeting

Neil Harrington, Chair, made a motion to accept the minutes. Jean Fletcher, District I, seconded the motion. The motion passed unanimously.

Update - Meeting Schedule for Next Year – Handout

Lucinda Colee, Library Director, distributed the meeting schedule for next year, please see attached.

Director’s Report

Position Vacancy Update

Lucinda Colee, Library Director, presented the Position Vacancy Update to the board, please see attached. All vacancies listed are in the process of being filled.

Unique Library Users – Holly Hill Location – Requested Information

Lucinda Colee, Library Director, presented the service statistics for the Holly Hill Location that Neil Harrington, Chair, requested. 168 patron cards have been used at the Holly Hill location with only 24 of those being unique library card holders. Donald Needham, District III, asked how that number compares with the original estimate. Lucinda Colee answered that it is much lower than expected. The read and return library is not being used either.

Chris Hartley, District IV, feels that \$50,000.00 a year to maintain the facility for only 24 people is a ridiculous number. Neil Harrington stated that the County Council needs to react to these figures. Lucinda Colee informed the board that the Holly Hill statistics will be a part of the Mini Budget Workshop draft. Donald Needham made a motion recommend to County Council that the Holly Hill location be closed as soon as possible and that the machines be relocated as seen as needed by library staff. Robert Clinton seconded the motion and the motion passed unanimously.

Sue Lombardi, District V, asked if Lucinda had heard anything from Holly Hill officials. Lucinda Colee answered that they have not been engaged since the opening of the Holly Hill

site. Neil Harrington stated that Holly Hill does not want library services and the library cannot afford to continue with the location. He also recommended that Lucinda Colee invite the Holly Hill City Manager and Mayor to a meeting before an official budget recommendation is made. Lucinda Colee stated that longer service hours for the site were expected and that the building is closed when most people are coming home from work.

Donald Needham inquired about a good location for the lending library machines. Lucinda Colee answered that when they were at the Ormond Beach Regional Library only two machines had over 1,600 circulations a month. These machines are not the right type for the Sun Rail. There are several secure locations with coverings where they would work well.

Status Report – Handout

Lucinda Colee, Library Director, presented the Status Report to the board, please see attached. Neil Harrington, Chair, asked if there was more room for computers. Anne Powers, Network Librarian, answered that they are not needed due to WiFi availability. Neil Harrington inquired about software expenses. Anne Powers answered that while the library runs slim on software, we are continually adding new eResource services.

Donald Needham asked about touch screens. Anne Powers answered that there is still the issue of the patron having to type. Lucinda Colee stated that the self checkouts would have touch screens. Anne Powers informed the board of the issue of getting the electronic devices in staff member's hands so that they can help the public troubleshoot. Donald Needham asked about computer classes. Lucinda Colee answered that while computer classes are offered all of the time.

Annual Plan of Service – Handout

Lucinda Colee, Library Director, presented the Annual Plan of Service to the board, please see attached.

DeLand Construction Update

Lucinda Colee, Library Director, informed the board that construction at the DeLand Regional Library has begun. It is a 90 day project with 120 days to completion.

Annual Endowment Report - Handout

Lucinda Colee, Library Director, presented the Annual Endowment Report to the board, please see attached. None of the interest will be spent this year. It will be rolled over to next year. Donald Needham, District III, asked if County Council would say they would not give the libraries a certain amount of money and to take it from the Endowment.

New Business:

Lucinda Colee, Library Director, presented the Viva Florida 500 activities that the Library is completing, please see attached.

Lucinda Colee presented the County Council meeting dates and an application for the Library Advisory Board, please see attached.

Lucinda Colee presented the Circulation by Region statistics, please see attached. The library has done a good job of right sizing that has allowed it to stay strong and move forward even with a reduction in numbers. Donald Needham, District III, asked if there has been any suffering from the Bookmobile not being used anymore. Jean Fletcher, District I, stated that the Bookmobile users rely on the bus to get to DeLand, preventing them from checking out DVDs, because they cannot get back quick enough to return them. Lucinda Colee informed the board that she is looking to see if County Council will allow patrons to have one or two DVDs on hold and renew DVDs one time. Previously the software wouldn't allow items to only be renewed once.

Lucinda Colee presented the Legislative Alert for Library Supporters to the board, please see attached. Neil Harrington, Chair, requested to schedule a meeting with Dave Hood. Lucinda Colee told the board that what the Library needs is for State Aid to continue at the current level and that Library Cooperative Grants need to be funded. NEFLIN provides a wealth of training opportunities, but did not receive any funding last year. They are currently utilizing reserves and membership fees to stay open.

Donald Needham, District III, asked Lucinda to look into who they needed to talk to for library advocacy so that they could make a concerted effort to meet with them. He would be willing to meet with Dorothy Hukill. Neil Harrington suggested Dwayne Taylor.

Sue Lombardi, District V, inquired about the funding for the Lyonia Environmental Center. Lucinda Colee, Library Director, stated that Lyonia is not a part of the library system and is partially funded with funds from the annual contribution of \$250,000 from the City of Deltona for the maintenance and operation of the Deltona Library complex. The Library maintains and will continue to maintain the building and the amphitheater.

Adjournment

With no further business, the meeting was adjourned at 11:23 am.

Next Scheduled Meeting

The next scheduled meeting will be on March 1st at Deltona Regional Library at 10:00 am.

Respectfully Submitted,
Chelsea Harrison