

Minutes of the Volusia County Library Advisory Board Meeting
September 6th, 2013
Port Orange Regional Library

Members:

Claudia Hutchins, At-Large
Jean Fletcher, District I
Neil Harrington, District II
Robert Clinton, District III
Chris Hartley, District IV
Sue Lombardi, District V
Rev. Donald Needham, At-Large

Staff:

Lucinda Colee, Library Director
Chelsea Harrison, Recorder
Suzan Howes, Ormond Beach Regional Librarian
Brook White, Collection Development Manager
Melissa Reynolds, Deltona Regional Librarian
Walter Jubinsky, New Smyrna Regional Librarian
Jane Weimer, Port Orange Regional Librarian

Neil Harrington, Chair, called the meeting to order at 10:02 am.

All the board members were present with the exception of Robert Clinton, District III, and Chris Hartley, District IV.

Minutes of the Previous Meeting:

Donald Needham, At-Large, made a motion to accept the minutes. Jean Fletcher, District I, seconded the motion. The motion passed unanimously.

Director's Report:

Budget Update-Budget Hearings:

Lucinda Colee, Library Director, informed the board of the upcoming Budget Hearings on September 12th and the 26th.

Personnel Update – Interim Regional - Daytona Region:

Brook White is the Interim Collection Development and Acquisitions Librarian at the Library Support Center. As he was the Daytona Beach Regional Librarian this move has created a vacancy that Suzan Howes, Ormond Beach Regional Librarian, has agreed to fill on an interim basis. Suzan Howes is now the Regional Librarian for Daytona Beach and Ormond Beach, overseeing three facilities. The Assistant Regional Librarians are taking on additional operational duties during this period as the Library explores its options.

Neil Harrington, Chair, asked if a Librarian IV had the same qualifications as a Regional Librarian. The qualifications are very close; most Regional Librarians have served as Assistant Regional Librarians.

Capital Improvements – Update:

The DeBary Public Library renovations have been completed, please see the attached photos. The cabinets were built by Chad Taylor, Trades Worker, for a very reasonable price.

The interior of the Library Support Center is currently under construction, with new paint and flooring being added. The exterior paint and roofing is complete.

The DeLand Regional Library will undergo renovations with a new storefront, floor covering, paint and shelving. The contractor for the storefront has been selected and the branch will be closed for three weeks in October. Once the renovations are complete there will be a ribbon cutting ceremony for the Friends bookstore.

Update – Viva Florida 500 Activities

For the final activity for Viva FL 500, children from every library branch decorated 500 links that represent each year to create a paper chain that will hang in the Rotunda for two weeks starting September 9th.

Healthy Living Month @ the Library:

Suzan Howes, Regional Librarian, explained how the Library will be participating in Healthy Living Month by promoting library resources, handouts, and programming with Healthy Living speakers.

Affordable Healthcare Act – Staff Preparations:

Kathleen Mann, Regional Librarian, is the Chair for the Committee that is preparing for the Affordable Healthcare Act that will begin on October 1st. Programming for staff and the public is being prepared so that the library can help provide information. Computers will also be available for applications.

Summer Food Program – Update:

The John H. Dickerson Heritage Library and the Orange City Public Library participated in the Summer Food Program by providing snacks and lunches. The Dickerson Library served 1,200 snacks/lunches and the Orange City Public Library served 695. This was a federal program through the state to help feed children during the summer months when they are not receiving meals from the schools. The Library plans to participate next year with at least the same two locations. The Edgewater Public Library tried the program for three weeks, but there weren't any children partaking in it.

Library Statistics:

Lucinda Colee, Library Director, presented the Summer Library Program Statistics to the Board, please see attached. Neil Harrington, Chair, inquired about the teen program at the Port Orange Regional Library that had 884 attendants. Jane Weimer, Regional Librarian, answered that the number represented all 7 programs that included scavenger hunts, crafts, and food.

Lucinda Colee presented the Circulation Statistics, please see attached. The DeBary Public Library was closed for two weeks in August and there was an issue with the lending machine. Since implementing the ability to renew a DVD one time there has been a 5% increase in renewals.

Neil Harrington asked where the lending machines were located now that the agreement with Holly Hill is finished. They are at the Port Orange, DeBary, Deltona, and Ormond Beach Libraries and are very successful in their new locations.

Old Business:

Lucinda Colee presented the Lending Machine Circulation Statistics by the hour as requested by Robert Clinton, District III, please see attached.

New Business:

Donald Needham, At-Large, stated that teen centers espouse public service for kids to have a safe place. The Port Orange Regional Library needs a separate room for teens. The Deltona Regional Library has one and it has been very successful. The DeLand Regional Library will be moving the computers to the second floor so that the teens will have their own space.

Donald Needham asked if the Library should work with the City of Port Orange to create a teen area. Lucinda Colee answered that the Library needs to work with the County and that she has discussed with her supervisors about the need for a teen area. A teen area is in the five year forecast that the current County Council has seen.

Donald Needham made a motion to inform the County Council that it is the sense of the Board to encourage growth as needed at the Port Orange Regional Library and to encourage the County Council to support the five year plan as recommended. Jean Fletcher, District I, seconded the motion and the motion passed unanimously.

Public Participation:

Jerry Lombardi described the renovations at the DeBary Public Library as miraculous, congratulating Lucinda and library staff for the job that was done well and quickly. Patrons are amazed and have a sense that they are here to stay; the County has done a wonderful job.

Board Discussion:

Lucinda Colee drafted a report for the Deltona City Manager to take back to the City Commission as there needs to be money to help replace and repair the facility. The sound system needs to be upgraded. Neil Harrington asked what happens if someone wants to pull out of a resolution. Resolutions are crafted to include the failure of funding; however, Lucinda is hopeful that they will continue as there were 1,000 attendees at the last concert.

Adjournment:

With no further business, the meeting was adjourned at 10:40am.

Next Scheduled Meeting:

The next scheduled meeting will be on November 1st at the Daytona Beach Regional Library at 10:00am.

Respectfully Submitted,
Chelsea Harrison