

**Minutes of the Volusia County Library Advisory Board Meeting  
November 1<sup>st</sup>, 2013  
Daytona Beach Regional Library**

**Members:**

Claudia Hutchins, At-Large  
Jean Fletcher, District I  
Neil Harrington, District II  
Robert Clinton, District III  
Chris Hartley, District IV  
Sue Lombardi, District V  
Rev. Donald Needham, At-Large

**Staff:**

Lucinda Colee, Library Director  
Chelsea Harrison, Recorder  
Suzan Howes, Regional Librarian  
Melissa Reynolds, Regional Librarian

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Neil Harrington, Chair, called the meeting to order at 10:00 am.

All the board members were present, with the exception of Donald Needham, At-Large.

**Minutes of the Previous Meeting:**

Claudia Hutchins, At-Large, made a motion to accept the minutes as submitted. Jean Fletcher seconded the motion. The motion passed unanimously.

**Meeting Schedule for the Next Year:**

Neil Harrington, Chair, recommended that the Board meetings be held at the Library Support Center due to a lack of public participation. Sue Lombardi, At-Large, stated that the public doesn't attend because they don't know what is being discussed. Lucinda Colee, Library Director, responded that the agenda is listed in every press release. Lucinda recommended that the board hold meetings at the branches that have been renovated.

Chris Hartley, District IV, made a motion to approve the calendar of meeting dates as presented by Lucinda Colee. Jean Fletcher, District I, seconded the motion. The motion passed unanimously. Lucinda Colee will inform the Board of the locations.

Robert Clinton, District III, asked what the real name of the Daytona Beach Regional Library. The Library uses Daytona Beach Regional Library.

**Advisory Board Role-Discussion:**

Neil Harrington, Chair, informed the board that there were one or two council men who threw up a trial balloon about selling the Daytona Beach Regional Library property to a developer. He feels that a topic as serious as removing or seeking a new library should never have been taken to the press before a discussion with the Advisory Board. Two libraries have already closed in this area. There should have been initial hearings with the Advisory Board, as they were appointed to by Council Members to give advice, before discussing any possibilities with the press. Otherwise there is not a purpose for the Board.

Sue Lombardi, District V, asked if they were looking to relocate the library. Neil Harrington answered that their plans did not include much detail.

Lucinda Colee stated that this topic has not been discussed by County Council. The County Council will be working on a strategic plan and it is during that process that an idea such as this would come up. Neil Harrington stated that the Advisory Board is the first line representative for the public and citizens need to have an input. It is unlikely that the public will go to a County Council meeting.

Sue Lombardi stated that unless the Board talks about it now, ahead of the planning, then they are not going to have any input once the planning starts. By then the decision will have already been made. Neil Harrington feels strongly that the Board should not be forgotten in the planning process.

Lucinda Colee presented a copy of the resolution for the duties of the Board for their review, please see attached.

Sue Lombardi stated that when the Holly Hill and S. Cornelia Young Public Libraries were closed there was good input and discussion. Not everyone was in agreement, but it gave the public the opportunity to say that they had a chance to speak their mind. Lucinda agreed that the process worked and the Board served their purpose because in the end the public was satisfied that they had input.

Sue Lombardi asked how far ahead of time would Lucinda be notified for when the County Council will discuss their plans. It will be discussed in workshop format for the entire strategic plan.

Neil Harrington questioned how the Board's views would be represented to the presenter. Lucinda Colee recommended a letter from the Board be written to the County Manager and each Council Member that does not discuss the merits of relocation, but that the Board wants to be involved in the decision making process.

Claudia Hutchins made a motion for the Chair to write a letter from the Board to the County Manager and Council Members to inform them that the Board wishes to be involved in any meetings in the process of closing or relocating any Volusia County Library. Chris Hartley seconded the motion. The motion passed unanimously. A draft will be reviewed by all Board members before being sent out.

Chris Hartley made a resolution that the Board feels strongly that its role as an advisory board is to be involved in the discussion and process of closing or relocating any library facility. Robert Clinton seconded the resolution. The resolution passed unanimously.

Jerry Lombardi agrees with the Board that they are responsible for informing the patrons and Friends of the Library about what is taking place. Something like selling the Daytona Beach Regional Library property to a developer would affect the whole library system.

Suzan Howes, Regional Librarian, stated that due to the article in the newspaper the Daytona Beach Friends of the Library discussed the issue in their meeting. They will be contacting their Council Member to let them know where they stand.

Jean Fletcher asked what the demographics for the Daytona Beach Regional Library were. Everyone uses this library branch and there is not one specific demographic that uses it more than the rest.

**Director's Report:**

**Digital Book Mobile:**

**November 14 at Deltona Library**

**November 15 at Port Orange Pavilion**

OverDrive is the Library's main downloadable eBook provider. They will be bringing their Digital Book Mobile to the Port Orange Pavilion and the Deltona Regional Library. They will be there from 10am-4pm with information about digital materials and downloading materials. The Library will have tables outside to promote other library services that are provided. There will also be classes around that time period to offer to the public.

**Endowment Discussion:**

Lucinda Colee informed the Board that the New Smyrna Regional Library has asked their Friends of the Library to put in a \$28,000.00 electronic sign on the highway. The Friends are asking for the Library to take the money from the principle of the endowment. Lucinda reminded the Board of the process for using endowment funds and wanted to know their opinion on taking large amounts of principle to buy items for the libraries.

Neil Harrington asked if each library had a charter for their role in the endowment and if the Friends groups had their own endowments. Endowments are made of money that is donated to the County for a particular branch. Friends do not have any advisory role in the Endowment Fund. A report comes out that tells the Regional Librarians how much interest is available.

Chris Hartley recommended spending interest before principle. Sue Lombardi feels that there cannot be a blanket ruling on this; each request should be voted on individually. She also asked if this was something that the County could come and take money out of. Neil Harrington stated that since the County has the final word on its use, this is more of a reserve fund than an endowment fund.

Robert Clinton asked if the money was donated for the Library or for an endowment. Not every donation goes into the endowment fund; some donations are given to be spent immediately. While only interest is made available, there has not been a case where a request for principle has ever been denied. Neil would like to vote on a case by case basis, but indicated endowment funds should be used only for interest or emergency situations.

**New Business:**

Lucinda Colee presented a handout from the FLA platform for 2014 to continue supporting State Aid and Library Cooperatives; please see attached. The Library is hoping for an increase in State Aid this year. A meeting with Legislator Dave Hood will be scheduled before the Legislation goes into session.

The Library is participating in Guinness World Record Day for Sport Stacking at the Port Orange Regional Library on November 14<sup>th</sup> from 9:00am-6:30pm. The goal for this year is half a million stackers.

Beginning on November 4<sup>th</sup> the public will be able to place one reservation at a time on DVDs. Once the reserved item is checked out another hold can be placed. This should resolve some issues for patrons.

Suzan Howes showed the Board the new piano, telescope, paint and flooring at the Daytona Beach Regional Library. A professor from Embry Riddle is working with the Library to offer quarterly astronomy programs. There will be monthly music programs.

The Library will be participating in Food for Fines again from November 17<sup>th</sup> -25<sup>th</sup>. One can of nonperishable food will count as \$1.00 toward fines. This is part of a County wide Feed the Need employee food collection. Donations are appreciated as well.

**Adjournment:**

With no further business, the meeting was adjourned at 11:04 am.

**Next Scheduled Meeting:**

The next scheduled meeting will be January 10<sup>th</sup> at 10:00am at the

Respectfully Submitted,  
Chelsea Harrison