

**Minutes of the Volusia County Library Advisory Board Meeting**  
**July 10<sup>th</sup>, 2015**  
**Library Support Center**  
**1290 Indian Lake Road Daytona Beach, FL 32124**

**Members:**

Claudia Hutchins  
Jean Fletcher  
Neil Harrington  
Rev. Donald Needham  
Carol Johnson  
Sue Lombardi  
Robert Clinton

**Staff:**

Lucinda Colee, Library Director  
Jake Teems, Recorder

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Neil Harrington, Chair, called the meeting to order at 10:00 am.

Neil Harrington, Jean Fletcher, Carol Johnson, Sue Lombardi, Claudia Hutchins and Robert Clinton were present. Rev. Donald Needham was absent.

**Minutes of the Previous Meeting:**

Minutes were not included in time for meeting. Minutes will be brought to September meeting.

**Director's Report:**

**3D Printer Introduction:**

Lucinda Colee, Library Director, presented the board with an introduction to 3D printers and their scheduled uses throughout the branches. The 3D printers' uses and grant were discussed.

**Budget - Update:**

Lucinda Colee, Library Director, presented the Board with the news of a reduction in state aid to the library system. There was discussion concerning what the state aid is used for.

**5-Year Budget Forecast:**

Lucinda Colee, Library Director, presented the Board with the 5-year budget forecast for the Volusia County Public Library System.

-Forecast based on a flat rate of (0.5520 mils). Not based on an increase in the millage rate, and extends to FY2018-19.

-Revenue brought in that is higher than the projected (4%) in the forecast is put into the Library Services General Fund.

-The decreasing reserve amounts due to capital improvements were discussed.

-County Manager presented possible increase in millage rate (.05) to alleviate dwindling reserve amounts in future fiscal years.

**Library Services Budget Request:**

Lucinda Colee, Library Director, presented the Board with Library Services budget request for FY2015-16 for possible resolution of support, and or alteration. Report on types of circulation and current levels was discussed.

-The reduction in circulation and patronage of the NSB library was discussed and explained. Renewed enthusiasm by staff, as well as additional programming introduced into the library is being investigated to hopefully revive the library's use.

-There was discussion on the time frame of a full floating collection. No dates have been given for its implementation.

-Reduction in commissions from the use of the Amazon link was discussed. The effect of the county purchasing department's policy of using Amazon versus using the prescribed vendors was explained.

-A large jump in the registration fee budget was noted due to the Florida Library Association (FLA), American Library Association (ALA), and Sunshine State Leadership Program all holding conferences in local venues. There was discussion on how representatives were chosen.

-Lucinda Colee, Library Director, discussed improvements planned for the Doors/Entrance hallway in the Deltona Regional Library, and also a new roof for the John H. Dickerson Library.

-Lucinda Colee, Library Director, announces a requested budget for FY 2015-16 of \$21,327,368.00.

**Motion:**

County Library Advisory Board recommends to the County Manager and County Council a Library Fund millage rate of 0.5520 mills and a FY 2015-16 budget of \$21,327,368.00 for the Library Division.

-Motion Passed Unanimously

**Old Business:**

-None

**New Business:**

Lucinda Colee, Library Director, announced donation (est. \$5,000) from Embry Riddle Aeronautical University (ERAU) for current year and next year to help create and support the creation of a makers lab/space in the Daytona Beach Regional Library.

**Adjournment:**

With no further business, the meeting was adjourned at 11:20 am.

**Next Scheduled Meeting:**

The next scheduled meeting will be on September 11 at 10:00am at the Port Orange Regional Library.

Respectfully Submitted,  
Jake Teems