

**Minutes of the Volusia County Library Advisory Board Meeting
November 13th, 2015
DeBary Public Library
200 N. Charles R. Beall Blvd DeBary, FL 32713**

Members:

Claudia Hutchins
Jean Fletcher
Neil Harrington
Rev. Donald Needham
Carol Johnson
Sue Lombardi
Robert Clinton

Staff:

Lucinda Colee, Library Director
Jake Teems, Recorder

Neil Harrington, Chair, called the meeting to order at 10:15 am.

Neil Harrington, Jean Fletcher, Claudia Hutchins, Sue Lombardi, and Robert Clinton were present.

Carol Johnson and Rev. Donald Needham were absent.

Minutes of the Previous Meeting:

Neil Harrington made a motion to approve the minutes as published. Sue Lombardi seconded the motion and the motion passed unanimously.

Update: The meeting schedule for 2016 was handed out and discussed among board members. The meetings in March and May were adjusted in order to avoid conflict with local events. The meeting schedule was agreed to by all present members.

Big Read/Karen Poulsen: Karen Poulsen, Support Services Manager, gave an update on the Big Read Grant Program that the library is engaged in and the specifics of the program such as the advertising of the various events within the library including the upcoming play to be put on at the DeLand Historic Courthouse. Over 1,000 copies of this year's Big Read selection, To Kill A Mockingbird, will be given away as a part of the promotion that was jointly funded by the library and a nationally awarded grant.

Director's Report:

Florida Legislative Session 2016 Platform: Lucinda Colee, Library Director, updated the Advisory Board on the current requests by the Florida Library Association to reinstate the previous levels of state aid to the Florida Library System. A hand-out of key legislators and their contact information was given to the board for the purpose of lobbying officials in Tallahassee to increase state aid for the library system.

FY 2015 Use Statistics: Lucinda Colee, Library Director, updated the board on the use statistics for the library system in FY 2015. Use of physical materials such as books, DVDs, audiobooks, and magazines was up slightly with the majority of growth coming from the use of youth materials. Use of e-resources and the e-collection was up sharply due to the continued development and enlargement of that collection and also patron awareness of those materials. The number of virtual visits by patrons to

networked library resources statistically shows a drop of around one million visits, but it is believed that is due to a change in the way Google Analytics is collecting and categorizing that data. Management believes that next year the number will have leveled off or increased now that the change in data collection has gone through one year of implementation. There was discussion on the issue of the drop in volunteer hours worked, with the primary explanation being a lack of duties for the volunteers to perform and disengagement with the activities assigned such as shelving.

3D Printing:

Lucinda Colee, Library Director, updated the Advisory Board on the rotation schedule for the 3D printing program which is available upon request. The 3D printers have had successful programs in Port Orange, Deltona, Daytona Beach, Edgewater, and they are currently on exhibition at the DeLand Regional Library until the end of November at which time the printers will return to the Library Support Center. The next branch to receive the printers will be the Ormond Beach Regional Library in January.

Self-Checkout RFID Status: Lucinda Colee, Library Director, updated the board on the status of the RFID/Self-Check project currently working its way through the purchasing proposal process. At this point in time the bid was put on the street for advertisement and 3 vendors showed up to perform a walk-through the various branches in order to properly solicit a correct bid for the project. The request for proposal (RFP) closes on November 17th and the technical review board will begin meeting on November 19th to discuss the bids. Scripted demonstrations of the equipment needed for the project will be held on February 8-10 and a vendor or vendors will be chosen on February 11, 2016. At that time the technical review board made up of the Regional Librarians and other members of management will make their recommendation for the project to the selection committee made up of department and division directors throughout the county.

Public Participation: One of the suggestions from the public was a request for a new lending library kiosk to be placed at the train station in DeBary as a way to increase visibility and circulation of library materials in the community.

New Business: No new business at this time.

Adjournment:

With no further business, the meeting was adjourned at 11:15 am.

Next Scheduled Meeting:

The next scheduled meeting will be on January 8th at the Library Support Center.

Respectfully Submitted,
Jake Teems