

**Minutes of the Volusia County Library Advisory Board Meeting  
January 8th, 2016  
Library Support Center  
1290 Indian Lake Road Daytona Beach, FL 32713**

**Members:**

Claudia Hutchins  
Jean Fletcher  
Neil Harrington  
Rev. Donald Needham  
Carol Johnson  
Sue Lombardi  
Robert Clinton

**Staff:**

Lucinda Colee, Library Director  
Jake Teems, Recorder

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Neil Harrington, Chair, called the meeting to order at 09:55 am.

Neil Harrington, Jean Fletcher, Claudia Hutchins, Carole Johnson, Rev. Donald Needham, Sue Lombardi, and Robert Clinton all were present.

No members were absent.

**Minutes of the Previous Meeting:**

Neil Harrington made a motion to approve the minutes as published. Rev. Donald Needham seconded the motion and the motion passed unanimously.

**Update:** The Board was reminded of the changes made to the 2016 meeting schedule to include the switches made for the March meeting at the DeLand Regional Library and the May meeting at the John H. Dickerson Heritage Library. Meeting dates were agreed to by all present.

**Director's Report:**

**Activity Project Manager Position:** Lucinda Colee, Library Director, introduced Karen Poulsen as the new Activity Project Manager, and outlined some of the duties and goals of this new position within the Library Services Division. It was requested by Neil Harrington that the Library Director update the Board next meeting on any efforts to coordinate activities with the Lyonia Preserve and Environmental Center. Update to follow.

**Big Read/Karen Poulsen:** Karen Poulsen, Activity Project Manager, gave an update on the Big Read Grant Program that the library is engaged in and the specifics of the program such as the advertising of the various events within the library including the upcoming play, "Hey Atticus", to be put on at the DeLand Historic Courthouse. Over 1,000 copies of this year's Big Read selection, To Kill A Mockingbird, will be given away as a part of the promotion that was jointly funded by the library and a nationally awarded grant. The Big Read Kick-Off week will take place January 17th-23rd.

**Capital Improvement Projects Update:** Lucinda Colee, Library Director, updated the Board on the status of current and recently completed capital improvement projects from around the library system. A new

roof and new exterior paint have both been added to the Pierson Public Library. New exterior paint has been applied to the building and columns of the Edgewater Public Library. The remodel of the New Smyrna Beach Regional Library to include the addition of a revolving door, new floor covering, and new interior paint continues to be delayed. The initial delay was due to problems associated with the design and ordering of the revolving door, but in order to not interfere with early voting taking place at that library the start date for the project has been pushed back to March 14, 2016. An RFP process is underway to replace two warped metal doors with new storefront doors that will open and give easy access to the Deltona auditoriums during programming. The library is currently in the design phase for a new roof for the John H. Dickerson Heritage Library.

**Review of Accomplishments:** Lucinda Colee, Library Director, briefly outlined some of the major accomplishments the library had this year including the library cruiser project and Launch Pad Maker-Space which will be featured at this year's Florida Library Association Conference. A full detailed list of accomplishments was given out to the Board members and is attached to the minutes for this meeting.

**Old Business:**

**Florida Legislative Session 2016 Platform:** Lucinda Colee, Library Director, updated the Advisory Board on the current requests by the Florida Library Association to reinstate the previous levels of state aid to the Florida Library System, and asked the Board to please take some time and lobby their respective representatives. A hand-out of key legislators and their contact information was given to the board for the purpose of lobbying officials in Tallahassee to increase state aid for the library system.

**New Business:** No new business at this time.

**Adjournment:**

With no further business, the meeting was adjourned at 10:40 am.

**Next Scheduled Meeting:**

The next scheduled meeting will be on March 11th at the DeLand Regional Library.

Respectfully Submitted,  
Jake Teems