

**Minutes of the Volusia County Library Advisory Board Meeting
September 9th, 2016
Ormond Beach Regional Library
30 S. Beach Street Ormond Beach, FL 32174**

Members:

Claudia Hutchins
Jean Fletcher
Neil Harrington
Rev. Donald Needham
Carol Johnson
Sue Lombardi
Robert Clinton

Staff:

Lucinda Colee, Library Director
Jake Teems, Recorder

Neil Harrington called the meeting to order at 10:10 am.

Neil Harrington, Claudia Hutchins, Carole Johnson, Jean Fletcher, Sue Lombardi, and Robert Clinton were present.

Rev. Donald Needham was absent.

Minutes of the Previous Meeting:

Sue Lombardi made a motion to approve the minutes as published. Jean Fletcher seconded the motion and the motion passed unanimously.

Director's Report:

Budget Update: Lucinda Colee, Library Director, reported that the final budget hearing will take place on September 22, 2016 at 6pm. At the budget hearing held on September 8, 2016 it was approved that the library millage rate would remain flat at 0.5520 which is approximately 5.5% above rollback. A slide containing all approved County millage rates was presented to the board.

Summer Library Program Statistics: Lucinda Colee, Library Director, reported the library presented 95 fewer programs with 1800 fewer attendees system wide. The Port Orange Regional Library reported having 5000 fewer attendees this summer compared to last and the DeBary Public Library reported having 43 more programs with an improved attendance of over 1200. Most libraries showed improved attendance and programming overall including popular ongoing programs such as Clown Camp and new programs such as Teen Tech Camp at the Daytona Beach Regional Library.

Summer Food Program: Lucinda Colee, Library Director, reported that the Summer Food Program was once again offered at the Dickerson and Orange City Public Library with continued improved attendance at the Dickerson Library.

Level 2 Background Checks: Lucinda Colee, Library Director, reported that Library Services will now be required to perform Level 2 Background Checks on all new employees and volunteers working for Library Services because of their direct contact with children and the elderly. The new background

checks will begin after October 1st to coincide with the beginning of the new budget year. The approximate cost of the Level 2 Background Checks will be around \$68.00 - \$85.00 per person.

RFID/Self-Check Update: Lucinda Colee, Library Director, reported that the County Council did approve the RFID/Self-Check project and the purchase order has been released to the vendor for processing. Teams are currently being assembled in order to RFID tag the entire collection before any self-check machines can be brought in to the library for use. The project is slated to begin in October.

Children's Play Yard – Daytona Beach: Lucinda Colee, Library Director, updated the board on the progressing nature of the children's play yard being planned for the Daytona Beach Regional Library. Maps of the planned addition were distributed at the meeting for discussion.

Library Card Sign-up Month: Lucinda Colee, Library Director, reported that September is library card sign-up month and the staff are engaged in signing up as many new members as possible with some creative marketing targeted at not only County employees but also large groups such as classes from schools around the County. Staff at the Deland and Deltona library are creating bulk registration drives for their local high schools so the students will have access to new online resources such as Lynda.com and Tudor.com recently added by the Volusia County Public Library.

Healthy Living Month: Lucinda Colee, Library Director, reported that October is Healthy Living Month at the Volusia County Public Library, and that throughout the month healthy programs and activities will be promoted at all of our libraries for the staff and public to engage in and attend.

Community Knowledge Fair: Lucinda Colee, Library Director, reported that in March the library system will be putting together a Community Knowledge Fair where local professionals in various capacities can come in to the library to put on programs to share some of their knowledge and expertise with the public.

Capital Improvement Update: Lucinda Colee, Library Director, reported that the Lake Helen Public Library roof is 80% complete, the Dickerson library roof project is still in pre-construction and so the money for that project will be rolled to next year. The Oak Hill Public Library renovation project is moving forward with plans from Library Interiors of Florida with those funds also rolling to next year.

Public Participation: There was no public participation at this meeting.

Adjournment:

With no further business Robert Clinton moved to adjourn and was seconded by Carol Johnson. The meeting was adjourned at 11:07 am.

Next Scheduled Meeting:

The next scheduled meeting will be on November 11th at the Deltona Regional Library.

Respectfully Submitted,
Jake Teems